LEYTE III ELECTRIC COOPERATIVE, INC.

Brgy. San Roque, Tunga, Leyte

Tel. No. (053) 331-8506 Telefax No. (053) 331-8522

E-mail Address: [leyteiiie@yahoo.com](mailto:leyteiiie@yahoo.com)

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**CHECKLIST OF REQUIREMENT FOR CHANGE OF REGISTERED NAME**

NAME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Account # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ADDRESS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Meter # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Attend Pre-Membership Seminar (Friday 8:30 AM)
2. Application for Membership with 2 pieces 1 x 1 ID Picture with name tag
3. Xerox copy of Valid ID
4. Xerox copy of latest Official Receipt of paid electric bill

*(For BAPA Applicants)* BAPA Clearance signed by the BAPA Chairman or Finance

1. Certification of Change/Transfer of Registered name with witness & Certified by the Punong Barangay or notarized Affidavit of waiver from the previous registered name/owner infavor of the present occupant/actual consumer
2. *(for deceased previous registered member)* Xerox copy of Death Certificate if available

Membership Fee Receipt # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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